

2020 Harvest Foundation Timeline for Grant Submission

For submission at the **October 15, 2020 Grants Board Meeting**, the timeline is as follows:

Staff and Program Team Review (4 months)	Need Statement Due	6-1-20
	2 weeks - staff review period; support junction to make one-time revision, if needed	
	Program Team Review (<i>decision to invite to full proposal or declination</i>)	6-15-20
	5 weeks – applicant completes full application and submits	
	Draft Proposal Due	7-17-20
	3 weeks – program officer due diligence	
	Proposals Shared with Program Team for Review	8-7-20
	time for team to review and score	
	Program Team Review (<i>decision to move forward to Grants Committee, suggested revisions or declination</i>)	8-11-20
	2 weeks support junction – push application back to applicant for one-time revisions to proposal (if needed)	
Community Engagement Committee Review (3 weeks)	Summary and Recommendations Completed by Program Officers	9-3-20
	Post Final Draft Proposal for Community Engagement Committee Review	9-10-20
	1 week – External Committee review	
Board Review (3 weeks)	Grants Committee Meets to Review and Consider Recommendation to Full Board	9-17-20
	Post Final Proposal to Full Board for Review	10-1-20
	1 week for Board review	
	Proposal Questions due to Program Officer from Full Board	10-8-20
	4 days to compile answers	
	Proposal Answers Posted to Full Board	10-12-20
3 days to review		
Board Meeting to Vote on Final Proposal	10-15-20	